

**Village of Rossville
Regular Board Meeting
February 21, 2022**

Mayor Queen called the meeting to order at 7:00 p.m. The meeting was held at the Rossville Municipal Building located at 120 East Attica Street in Rossville, Illinois.

Roll call was taken. A quorum was established with Mayor Queen and Trustees Daniel, Cornell, Hackett, Black and Sturm physically present. Trustee Gammon attended the meeting electronically.

No guests were present.

The Pledge of Allegiance was recited.

Minutes of the regular board meeting held January 17, 2022, special board meeting held November 10, 2021 and Public Hearing held November 10, 2021 were presented. Motion was made by Black, seconded by Hackett to dispense with the reading of the minutes and approve the meeting minutes as presented with an omnibus vote. Vote: Cornell, yes; Sturm, yes; Daniel, yes; Black, yes; Gammon, yes; Hackett, yes.

Treasurer Ault's written report, prepared by Clerk/Collector White, for January 2022 was presented. Motion was made by Black, seconded by Hackett to accept the Treasurer's report for January 2022. Vote: Sturm, yes; Daniel, yes; Black, yes; Gammon, yes; Hackett, yes; Cornell, yes.

Clerk White reminded board members a transfer from the Police Car Sinking Fund to the General Fund will need to be completed to reimburse the General Fund for the cost of the new 2021 police car in the amount of \$44,429.30. Motion was made by Black, seconded by Daniel to transfer \$44,429.30 from the Police Car Sinking Fund to the General Fund for the cost of the new 2021 police car. Vote: Daniel, yes; Black, yes; Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes.

Current bills – Current bills were reviewed earlier in the Finance & Purchasing Committee meeting. Motion was made by Black, seconded by Hackett to approve the bills, including an invoice from A Picket Fence for \$50 for funeral flowers for former police officer Brian Norton, and pay as presented. Vote: Black, yes; Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes.

Superintendent Lusk's report –Trustee Gammon reminded board members that at a previous board meeting 16 signs were approved to purchase such as Children Playing signs, Do Not Dump and No Jake Brakes. Trustee Black asked if the signs have not been ordered or just not put up yet. Mayor Queen will have Superintendent Lusk to order the signs. The alarm system at the maintenance building has been installed.

Sewer Operator Price's report – There were no comments on Sewer Plant Operator Matt Price's monthly report.

Police Chief Kelnhofer's report – The radio mount, computer mount and antenna need to be installed in the new Durango to be in service. The lettering for the new Durango should match the F150 lettering. Trustee Gammon helped with paperwork to apply for a grant for the ambulance to obtain a new AED. If a new AED is needed for the police department, maybe a grant could be applied for to obtain the AED. The balance of the CURES money could be used to pay for the new AED and car computer.

Approval was requested for the following classes to be held at ILEAS Training Center in Urbana for police officers:

Mental Health Awareness	Chief Kelnhofer	Mar. 8
Proactive Patrol Tactics	Chief Kelnhofer	Apr. 6-7
Illinois vehicle Code	Sgt. Greene	Mar. 10-11
Tactical Emergency Casualty Care	Sgt. Greene/T.Wimmer	Mar. 21
Breath Alcohol Testing	Sgt. Greene	May 31-June 1
Sexual Assault Investigator	Sgt. Greene	Mar. 25

Motion was made by Daniel, seconded by Sturm to approve the above listed classes for police officers. Vote: Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Black, yes.

Accounts Receivable - Collector White reported the January utility accounts receivable total as \$162,063.90. There were no listed miscellaneous invoices. The February utility accounts receivable total was \$37,071.48. There were 2

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miscellaneous invoices totaling \$1,200.00 to make the total accounts receivable \$38,271.48. There were no utility accounts disconnected last month.

ARPA Project – The Village of Rossville was awarded \$165,444.10 in ARPA (American Rescue Plan Act) Funds and a project needs to be selected from the list of authorized projects to spend the money. IML (Illinois Municipal League) provided municipalities with a list of what the Funds can be spent on. After reviewing the list, board members suggested using the funds for the new lift station project. However, the ARPA funds will be used first to pay invoices before the debt begins to incur for the lift station project then the construction loan from Iroquois Federal will be used to pay invoices. Motion was made by Hackett, seconded by Black to approve using ARPA Funds on the lift station project. Vote: Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Black, yes; Gammon, yes.

BHRA Post Prom Donation Request – The BHRA Post Prom Committee submitted a request for the 2022 Post Prom. Motion was made by Daniel, seconded by Black to approve the donation of \$250 to the BHRA Post Prom Committee. Vote: Cornell, yes; Sturm, yes; Daniel, yes; Black, yes; Gammon, yes; Hackett, yes.

Liquor License – Discussion was held on whether public alleyways may be used as access to a drive-up window. Trustee Black suggested if a request is made to use the public alley as an access for a drive-up window, to consider making the alley a “one-Way” alley going north from E. Attica Street toward Benton Street.

Condemning 103 S. Chicago – Trustee Black requested a copy of the engineer’s report, regarding the condition of the building located at 103 S. Chicago, be given to Board members. It was suggested for Superintendent Lusk to inspect the building and possibly condemn the building or see if it is salvageable. Motion was made by Black, seconded by Sturm to direct Superintendent/Building Inspector Lusk to condemn the building at 103 S. Chicago. Vote: Sturm, yes; Daniel, yes; Black, yes; Gammon, yes; Hackett, yes; Cornell, yes.

Generator for village office – A proposal was received from White Electric, Inc. for a 120K Generator with transfer switch, labor and installation and testing, startup and warranty setup by Indiana Generator Solutions for \$9,100. Motion was made by Black, seconded by Daniel to accept the proposal from White Electric, Inc. for \$9,100 for a generator, labor and installation and testing, startup and warranty setup. Vote: Daniel, yes; Black, yes; Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes.

New Board chairs plus Superintendent chair – An invoice was presented from Arnold’s Office Supplies for 8 board chairs plus a chair for the Superintendent’s office in the amount of \$1,852.81. Motion was made by Sturm, seconded by Daniel to purchase 8 board chairs plus 1 Superintendent chair for \$2,005.00. Vote: Black, yes; Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes.

Finance & Purchasing Committee- Trustee Hackett had nothing further to report.

Streets & Alleys Committee- A proposal from Aquatic Control for 2022 Monthly Pond Treatment was received. Treatments would begin in April and continue, once per month, through September. Additional algae treatments can be completed for \$375 plus tax at the Village’s request. If payment is received prior to April 1, 2022, the total payment due is \$3,491.03 otherwise the total payment due is \$3,599.00. Motion was made by Cornell, seconded by Hackett to accept the proposal from Aquatic Control for 2022 Monthly Pond Treatments for \$3,491.03, to be paid by April 1, 2022. Vote: Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Black, yes. Trustee Cornell requested permission to purchase fish during the Spring purchasing session. Motion was made by Black, seconded by Sturm, to authorize Trustee Cornell to purchase fish during the Spring session for a cost not more than \$300. Vote: Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Black, yes; Gammon, yes.

Police, Health & Safety Committee- Trustee Black advised board members the Village has received notice of termination of the Intergovernmental Cooperation Agreement between the City of Danville and the Village of Rossville, effective the close of business on April 29, 2022. The City of Danville has elected to terminate the Intergovernmental Cooperation Agreement and will cease accepting new ordinance violation matters or other adjudicatory matters from the Village of Rossville. The City of Danville will continue collecting fines for cases that are still pending in Danville’s administrative adjudication process as of May 1, 2022 until the defendant enters into a

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plea agreement or the hearing officer enters an order of default due to the defendant's failure to appear or a finding of liability or no liability. For those defendants who make fine payments to Danville after Friday, April 29, 2022, Danville will direct them to make their fine payments and all future payments directly to the Village of Rossville. Andy Mudd, Village attorney, has spoken with the City of Hoopston to see if their court could handle the Village of Rossville's cases the City of Danville is processing now. The City Council is considering the request to allow Village of Rossville court cases to be processed in Hoopston.

Certified letters were mailed to owners of 508 E. Attica, 506 E. Attica and 403 Holmes to clean up their properties. The letters stated some incorrect information therefore, the certified letters had to be re-issued upon the return to work of Chief Kelnhofer. The Police Committee met last week to discuss towing of derelict vehicles on private property. Village attorney Andy Mudd stated a 5-day notice is to be issued prior to towing. Mr. Mudd suggested the police department obtain a warrant to tow the vehicle in order to limit the liability of the Mayor, Chief of Police and Village of Rossville. Mr. Mudd also stated it is legal to adopt an ordinance that would allow downtown commercial buildings to be inspected once a year. The current building regulations are sufficient to enforce on owners of commercial buildings. Trustee Black spoke with Mr. Mudd regarding the legality of new commercial buildings being built with a uniform style of building. An ordinance would need to be adopted if the Village chooses to enforce particular styles of buildings that can be built commercially in the downtown area. Trustee Black spoke to Mr. Mudd regarding adopting a new ordinance for unused buildings to be fined if vacant for a certain period of time.

The Police Committee met to finalize the job description and performance reviews for the Chief of Police, Sergeant and Officers. Motion was made by Hackett, seconded by Daniel to approve the presented job descriptions and performance reviews for the Chief of Police, Sergeant and Officers. Vote: Daniel, yes; Black, yes; Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes.

An ad has been posted on Indeed.com, thanks to the assistance of Eric Thomas, for a fulltime police officer. Trustee Black asked if the TIF Fund could assist with the removal of roofing materials at 126 S. Chicago. It was asked if the TIF Funds could be used if the Village paid to haul the roofing materials to the dump in Hoopston and pay for the dumpsters for the roofing materials. The Danners have requested funds (approximately \$10,000) to assist with the project. Trustee Gammon asked if the roof has asbestos. The Danners will have to check. Mayor Queen expected a redevelopment agreement would need to be created for the project if TIF Funds can be used. Clerk White thought the owners would have to pay for the expenses then request reimbursement for qualifying expenses. Mayor Queen will contact the TIF attorney and ask questions.

Water & Sewer Committee – Trustee Daniel had nothing to report at this time.

Gas Committee- Trustee Sturm had nothing to report at this time.

Public Improvements Committee – Trustee Gammon is preparing paperwork from Keep Vermilion County Beautiful (KVCB) for a tree grant. KVCB will award up to \$1,000 annually for a project.

Pond – What will the TIF allow for improvements? Mayor Queen will check.

Old Business-It was asked if Officer Wimmer is using her personal vehicle at the school. Someone will check. It was asked if the elevator has begun their improvements such as silencers on the current bins, etc. Trustee Sturm will follow-up.

Trustee Sturm asked if the sealer for the east wall of 104 E. Attica and west wall of 110 E. Attica has been ordered. If so, can the invoices be sent to the Village attorney so he can proceed with the lien on the property for demolition. Mayor Queen will check.

A stump grinder has still not been located for purchase.

Motion was made by Sturm, seconded by Black to adjourn the meeting. Vote: Sturm, yes; Daniel, yes; Cornell, yes; Black, yes; Gammon, yes; Hackett, yes. The meeting adjourned at approximately 8:34 p.m.

Respectfully submitted,

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Chris White
Village Clerk

Board approved 3/21/2022