

**Village of Rossville**  
**Regular Board Meeting**  
**April 18, 2022**

Mayor Queen called the meeting to order at 7:00 p.m. The meeting was held at the Rossville Municipal Building located at 120 East Attica Street in Rossville, Illinois.

Roll call was taken. A quorum was established with Mayor Queen and Trustees Daniel, Gammon, Cornell, Hackett, Black and Sturm physically present.

Guests present was Clerk White, Mary Merritt and Tina Linder.

The Pledge of Allegiance was recited.

Minutes of the regular board meeting held March 21, 2022 were presented. Motion was made by Gammon, seconded by Hackett to dispense with the reading of the minutes and approve the meeting minutes as presented. Vote: Cornell, yes; Sturm, yes; Daniel, yes; Black, yes; Gammon, yes; Hackett, yes.

Treasurer Ault's written report for March 2022 was presented. Motion was made by Black, seconded by Gammon to accept the Treasurer's report for March 2022. Vote: Hackett, yes; Gammon, yes; Black, yes; Daniel, yes; Sturm, yes; Cornell, yes.

Current bills – Current bills were reviewed earlier in the Finance & Purchasing Committee meeting. Motion was made by Black, seconded by Daniel to approve and pay the bills as presented. Vote: Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Black, yes.

Superintendent Lusk's report – Trustee Sturm asked if Robert Foster is still mowing yards for the Village. Mayor Queen stated Mr. Foster is mowing for the Village for ordinance violations as a vendor. Mr. Sturm and other board members asked for proof of \$1,000,000 liability insurance prior to Mr. Foster mowing again this year. Mayor Queen will inform Mr. Foster to provide a certificate of insurance to the village office.

Sewer Operator Price's report – There were no comments on Matt Price's sewer operator's report.

Police Chief Kelnhofer's report – On Chief Kelnhofer's report, Mayor Queen asked for clarification on the declaration of forfeiture from the State's Attorney's office. Trustee Black stated the declaration of forfeiture was regarding the 2022 Kia that was towed for a PNT (Public Nuisance Tow). Trustee Black stated the Village has 2 options regarding the KIA. The options are: 1) send the vehicle to auction or 2) keep the vehicle for 1 year, repair the damage that was done to the vehicle after the spike strips were used to stop the vehicle then advertise the vehicle for sale. The Village would pay for the storage fees. The vehicle is currently stored at Paul's Towing but will need to be moved to Rossville soon. There is no room in the police garage since the Hummer is still being stored there. A couple of trustees suggested returning the Hummer. The 2022 KIA and Hummer will be placed on the next agenda to decide what to do with them. Chief Kelnhofer attached a list of classes to his report that need approval. The classes are the following:

Chief Kelnhofer	Arrest & Control Tactics Instructor at PTI (40 hrs)	cost is \$414
Sgt. Greene	Lead Homocide Investigator at ILEAS(May 9-13)	FREE
Chief Kelnhofer	Gang Combat Dynamics at ILEAS(May 25&26)	FREE

Motion was made by Black, seconded by Hackett to approve the 3 classes presented. Vote: Daniel, yes; Sturm, yes; Cornell, yes; Hackett, yes; Gammon, yes; Black, yes.

Accounts Receivable - Collector White reported the January utility accounts receivable total as \$55,677.71. There were miscellaneous invoices totaling \$1,372.78, making the total accounts receivable as \$57,050.49.

An updated Cooperation Agreement between the Village of Rossville and the Housing Authority for the City of Danville, d/b/a Vermilion Housing Authority, was received from Village Attorney, Andy Mudd. Trustee Black would like to know what the updates are prior to voting on the matter. The Agreement was tabled until the updates are located.

A request for a stoplight solicitation from the Stateline Pride Volleyball Club was presented. The Volleyball Club would like to sponsor a stoplight solicitation for donations on April 30<sup>th</sup> from 9-11 a.m. Motion was made by Black,

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seconded by Daniel to approve the stoplight solicitation for donations on April 30<sup>th</sup> from 9-11 a.m. A sign stating the cause for donations being solicited for will be viewable to drivers and participants will wear reflective vests. Vote: Sturm, yes; Cornell, yes; Hackett, yes; Gammon, yes; Black, yes; Daniel, yes. Superintendent Lusk will be notified to turn the stoplight to blinking light on that date.

Matt Johnson, engineer for the lift station project, asked what the question was regarding the sewer plant building improvements. Clerk White explained an engineer's agreement for the sewer plant building improvements was to be discussed this evening. Mr. Johnson explained Fehr Graham prepared the facility plan for the proposed sewer project for the new lift station, which also included the facility plan for the sewer main from the pumping station to the sewer plant and sewer plant building improvements. Funds were not available for the main or the building improvements at the time. Mayor Queen stated the sewer plant building improvements will be completed using TIF funds. Mr. Johnson stated the Village has already paid for the cost estimates for the improvements to the sewer plant building. Mr. Johnson stated the engineering agreement is for the design phase of the project. Trustee Black asked what the engineering cost would be for Fehr Graham to design the repairs/improvements to the sewer plant. Mr. Johnson suggested speaking with Superintendent Lusk prior to asking for an engineering quote for the improvements. Trustee Gammon suggested tabling the engineering services agreement until the matter is discussed with Superintendent Lusk.

Mr. Johnson wanted to update everyone on the pump station and force main then present an amendment to the lift station project because he is going to self-perform some work instead of hiring it out for an increase of \$0 to the cost of the project. There is no groundbreaking at the lift station site but behind the scenes work is being completed, such as the shop drawings have been approved and various components are being built. Mr. Johnson anticipated delivery of the components in June and finished approximately September or October (depending on the weather). They are basically building a temporary pumping system, shutting the current pumping system down and gutting it, but leaving the concrete in the bottom, and rebuilding. The electrical services has been upgraded for the pumping station.

Superintendent Lusk is working on installing a new gas line to fire up the generator.

Trustee Black asked what the \$0 change order is for. Mr. Johnson planned on having the utility negotiations and other items done by a subcontractor, but he handled the situations himself. Therefore, the contract for the subcontractors' services was reduced but the engineer's fees increased and offset the subcontractors' expense. Trustee Black asked why the change order was not presented prior to the modifications being done. Mr. Johnson stated Fehr Graham is authorized to hire/fire subcontractors during the project. Rural Development has requested the change order/amendment to establish who did which jobs and what was paid to whom during the project. Rural Development approved the amendment prior to requesting board approval. Motion was made by Sturm, seconded by Hackett to approve the amendment and authorize Mayor Queen to sign the amendment. Vote: Cornell, yes; Hackett, yes; Gammon, yes; Black, no; Daniel, yes; Sturm, yes.

Mr. Johnson gave Clerk White a copy of the Park Street Pump Station Improvements executed Contract Documents for the Village and one copy for Cross Construction to pick up at the village office.

Finance & Purchasing Committee- Trustee Hackett reported the proposed budget was reviewed. A special board meeting will be held on April 29, 2022, at 6 p.m. to approve the budget ordinance for fiscal year 2023, the salary ordinance for fiscal year 2023 and the budget amendment for fiscal year 2022.

Streets & Alleys Committee- Trustee Cornell reported the fish were picked up and are in the pond.

Police, Health & Safety Committee- Trustee Black reminded everyone the City of Danville will not be representing the Village of Rossville for cases requiring fines as of April 29, 2022. The Village had to find a replacement. An Intergovernmental Agreement with the Village of Tilton was presented this evening. The Village of Tilton will require a \$1,600 contribution to be paid toward the initial cost of operation of the administrative adjudication system. On or about September 1, 2022, an evaluation of the system will be conducted as well as a determination as to the effectiveness of the system and any continuing need for Parties to provide contributions toward the operation of the system. Motion was made by Black, seconded by Gammon to approve the intergovernmental agreement, authorize Mayor Queen to sign the documents for the Village of Rossville and pay the administrative fee of \$1,600 to the Village of Tilton. Vote: Sturm, yes; Daniel, yes; Black, yes; Gammon, yes; Hackett, yes; Cornell, yes.

Options for the Seized Vehicle- Earlier, discussion was held on whether to send the 2022 Kia to auction or keep the vehicle and sell it ourselves. Motion was made by Daniel, seconded by Sturm to keep the 2022 KIA and sell it ourselves. Vote: Black, yes; Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes.

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In the interest of time this evening, Trustee Black would like to table the 3 Zoning ordinances to the next regular board meeting.

Water & Sewer Committee – Trustee Daniel reminded board members to table the Donahue engineering services agreement until Superintendent Lusk is contacted.

Gas Committee- Trustee Sturm had nothing to report at this time.

Public Improvements Committee – Trustee Gammon reported the Beautification Committee met. Another meeting will be held on May 10<sup>th</sup> to narrow the field to recommend 3 potential projects to the Board at the May regular board meeting.

Trustee Gammon has been working on completing the Tree Grant application from Keep Vermilion County Beautiful. Trustee Gammon reported the Park has lost several of the “Dedication” or “In Memory Of” trees. Trustee Gammon will speak to Park Board members regarding the tree grant and replacing the lost trees with new trees and the matching funds of \$1,000. The grant application must be turned in by May 13<sup>th</sup>. Board members were in favor of presenting the idea to the Park Board.

Old Business- Mary Merritt asked when the north/south alley beside her house will be tarred and chipped. Mayor Queen reported the project has not been scheduled yet due to the rain this spring.

Mrs. Merritt asked when the east/west alley, directly behind her house, will be fixed and usable. The area remains open and barricaded since the gas main leak. Mayor Queen will ask Superintendent Lusk when the alley will be repaired.

New Business-Tina Linder reported the alley next to 307 Gilbert needs gravel to fill potholes. Trustee Black has been told the Village does not maintain alleys. Trustee Black suggested the Street & Alleys Committee meet to evaluate alleys and decide how to proceed since alleys have been mentioned before that need repair.

Motion was made by Black, seconded by Hackett to leave regular session and enter executive session to review executive session minutes under 5 ILCS 120/2 C21 and discuss employee compensation under 5 ILCS 120/2 C1. Vote: Sturm, yes; Daniel, yes; Black, yes; Gammon, yes; Hackett, yes; Cornell, yes. Left regular session at 8:09 p.m.

Motion was made by Black, seconded by Sturm to return to regular session. Vote: Daniel, yes; Black, yes; Gammon, yes; Hackett, yes; Cornell, yes; Sturm, yes. The meeting returned to regular session at 8:18 p.m.

Motion was made by Black, seconded by Sturm not to release any executive session minutes. Vote: Cornell, yes; Sturm, yes; Daniel, yes; Black, yes; Gammon, yes; Hackett, yes.

Motion was made by Gammon, seconded by Hackett to adjourn the meeting. Vote: Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Gammon, yes; Black, yes. The meeting adjourned at approximately 8:19 p.m.

Respectfully submitted,

Chris White  
Village Clerk

Board approved 5-16-22