

**Village of Rossville**  
**Regular Board Meeting**  
**December 15, 2025**

Mayor Black called the meeting to order at 7:00 p.m. The meeting was held at the Rossville Municipal Building located at 120 East Attica Street in Rossville, Illinois.

Roll call was taken. A quorum was established with Mayor Black and Trustees Ward, Wallace, Mikel, Ault and Gammon physically present.

Trustees absent – Trustee Layden

Guests present were Clerk White, Kenneth Gammon and Richard Queen.

Minutes of the regular board meeting held November 17, 2025 and the special board meeting held on November 3, 2025 were presented. Motion was made by Ward, seconded by Wallace to dispense with the reading of the minutes and approve them as presented with an omnibus vote. Vote: Gammon, yes; Ault, yes; Ward, yes; Mikel, yes; Wallace, yes.

Treasurer Ault's report was not presented due to an unbalanced condition in the universal checking account.

Current bills – Current bills were reviewed in the Finance & Budget Committee meeting earlier. Motion was made by Wallace, seconded by Gammon to approve the bills for payment as presented. Vote: Ault, yes; Ward, yes; Mikel, yes; Wallace, yes; Gammon, yes.

Superintendent Lusk's report – Trustee Gammon stated the maintenance workers did a great job removing the snow and making the streets look nice. Trustee Mikel stated the new lanterns look nice on the street light poles.

Sewer Operator's report – Sewer Operator Clayton Snyder's written report was presented. There were no questions or comments at this time. Mayor Black reported a letter was received from the IEPA regarding “incorrect verbiage” on the water quality reports that were mailed previously. The IEPA was wanting the verbiage corrected and the reports mailed to customers again. Before the reports were mailed, Kathy Rife called the IEPA office and requested approval on the report and received it. Someone different reviewed the report and requested a revision with the proper wording. Kathy Rife is working on it.

Police report – Chief Greene's report was presented. Chief Green requested permission for Officers McFarland, Bostwick and Finley attend a free tuition class titled, “Identifying & Intercepting School Violence through Leakage” at ILEAS in Urbana, Illinois on January 12-14, 2025, from 8a-4p. The Police committee approved the 3 officers attending the class. Trustee Wallace will inform Chief Greene that her 2-week vacation at Christmas was approved by the committee.

Accounts Receivable – Collector White did not prepare a report for this evening until the cash accounts are in balance.

Holiday Resolution for Calendar Year 2026 – Clerk White provided board members with a list of holidays for 2026 at the previous board meeting to review. A list of proposed holidays was prepared for presentation as a Holiday Resolution for Calendar Year 2026. Motion was made by Mikel, seconded by Ward to approve the proposed Holiday Resolution for Calendar Year 2026. Vote: Ward, yes; Mikel, yes; Wallace, yes; Gammon, yes; Ault, yes. Resolution 2025-17 passed.

Meeting dates for 2026 Meeting dates for 2026 were presented. The Village Board of Trustees meet on the third Monday of every month at 7p.m. and the Finance & Budget Committee meets at 6:45 p.m. Motion was made by Mikel, seconded by Ward to approve the 2026 meeting dates and times. Vote: Mikel, yes; Wallace, yes; Gammon, yes; Ault, yes; Ward, yes.

A motion was made by Gammon, seconded by Mikel to add the Police, Health & Safety Committee will meet on the third Monday of every month at 6:15 p.m. to the meeting date list. Vote: Wallace, yes; Gammon, yes; Ault, yes; Ward, yes; Mikel, yes.

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Employee Safety Awards – In 2024, employees received a net pay of \$100 for fulltime employees and \$50 for part-time employees. Motion was made by Gammon, seconded by Ward to award fulltime employees a net check of \$200 each and part-time employees a net check of \$100 each. Vote: Gammon, yes; Ault, yes; Ward, yes; Mikel, yes; Wallace, yes.

Chapter 11 Amendment – Discussion was held at last month's meeting to amend Chapter 11 of the Village Ordinances regarding an intergovernmental agreement with Danville Administrative for processing Village ordinance violations to an intergovernmental agreement with Tilton Adjudication Procedures. An ordinance was not presented this evening. Motion was made by Ward, seconded by Mikel to approve the amendment of the city name on the intergovernmental agreement from the City of Danville to the Village of Tilton. Vote: Ault, yes; Ward, yes; Mikel, yes; Wallace, yes; Gammon, yes.

Trees for Village and Bobcat Cove – Trustee Gammon stated everyone should have a list of trees and prices that Berry's has. Randy Lusk has on his list of things to do, of moving the 4 trees in pots in front of Casey's to Bobcat Cove. Trustee Gammon suggested Randy and Clayton Snyder decide which trees the Village wants to replace trees that have been cut by the Village at the front of properties. After a brief discussion, a motion was made by Gammon, seconded by Ward to purchase 5 trees for Bobcat Cove, not to exceed \$1,000 and to purchase 5 trees for the Village use, not to exceed \$1,000. Vote: Mikel, yes; Ward, yes; Ault, yes; Gammon, yes; Wallace, yes.

Surplus Properties Appraisal Requirement – Mayor Black researched and found that municipalities can sell their Village of Rossville surplus real estate but the properties must be appraised and cannot be sold for less than 80% of the appraised value. The list of properties being considered for sale are as follows: 121 E. Attica, 403 Benton, 406 Benton, 213 Stewart and the triangle at the end of McKibben. Mayor Black suggested removing the triangle at the end of McKibben and gravel it. Motion was made by Gammon, seconded by Mikel to appraise the 5 surplus properties so they can be sold. Vote: Ward, yes; Ault, yes; Gammon, yes; Wallace, yes; Mikel, yes.

Mayor Black reported that Randy Lusk has confirmed his last day of work for the Village is December 31, 2025. Therefore, the Village will need to replace Randy Lusk in the position of Building Inspector. Mayor Black stated there are few rules for Building Inspectors, but new rules will be required in 2027 but classes must be taken by 2028. Mayor Black stated the Building Inspector must be a full-time employee of the Village. Mayor Black stated Randy recommended Quinton Fritz as the Building Inspector. Mayor Black also stated the Village is required to have a Zoning Officer, which the Village has not appointed anyone to the position. The Zoning Officer is the enforcer of the building rules. Clerk White asked what the pay amount is. Mayor Black stated a pay rate has not been established. Mayor Black suggested Shawn Cade for the Zoning Officer position. The matter will be tabled until the special board meeting to be held on January 5, 2026.

306/308 Maple Status Update- There was a hearing on November 19, 2025 but the case was continued.

Comcast – The Comcast permit has been completed. They have completed the pre-permit process. They paid the Village \$7,000 for directional boring permits. Metro has submitted their permit applications. They are targeting January 5<sup>th</sup> but the Village does not allow 2 boring machines to work in the Village at one time.

Trustee Ault asked about the status of 109 W. Attica Street building. The owner has had contractors look at the building. The front is falling off. Trustee Gammon reported the contractor is going to begin work on the building after January 1<sup>st</sup>.

Mayor Black added a discussion on snow removal for the School and downtown-possible purchase of equipment (snow box-5k, money in equipment fund) takes 2 hrs. also move snow out of downtown. Trustee Gammon stated Randy said the Village took over plowing snow for the school after the Danner's quit. Trustee Ault asked if the Village is taking a job opportunity from a private vendor who could do the job. Trustee Wallace asked if the Village is responsible for the School? Mayor Black stated we are and we are not. Mayor Black stated the School had someone else for snow removal before but the company stopped and the Village took over plowing snow. Mayor Black reported Randy suggested purchasing a "Push Box" that is 12' long from Koenig Body & Equipment. Motion was made by Gammon, seconded by Wallace to purchase a 12' push box from Koenig Body & Equipment for \$5,000. Trustee Ault

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stated the School hires someone to mow their yard. Clerk White suggested the School put the job out for bid since it's on private property. Trustee Gammon suggested talking to the School about possibly paying the Village to plow the snow. Vote on the motion: Ward, yes; Mikel, yes; Wallace, yes; Gammon, yes; Ault, yes.

Finance & Budget – Trustee Layden was absent.

Police, Health & Safety – Trustee Wallace has already talked to Chief Greene about the class. Trustee Wallace asked about Chief Greene's schedule the last 2 weeks of December. Chief Greene had her vacation time approved by Mayor Black before Officer McMilleon resigned. Chief Greene can offer overtime to Officer Finley to cover some of the vacant shifts while she is on vacation. Trustee Gammon suggested, due to the resignation of an officer, that Chief Greene work the last 2 weeks.

Planning/Public Works – Trustee Gammon has nothing in the works.

Grants/Funding – Trustee Mikel had nothing to report.

Beautification/Public Spaces – Trustee Ward reported most of the Village garden is cleaned up. Seeds have been started. Trustee Ward would like to get some garden boxes in the garden and do some "raised garden" beds started.

CAFÉ: Community Assistance, Functions, Engagement – Trustee Ault reported they assisted with the Christmas parade by providing a generator.

Economic Development/Business Growth – Trustee Gammon had nothing further to report.

Strategic Planning/Revitalization – Trustee Layden was absent.

Old Business – Mayor Black asked if the Board wants to have W.I.U. come over and present a presentation on what they can assist with and layout a 20-year plan for the Village. The cost for qualified professionals to come over to present the presentation and assist in preparing a 20-year plan is \$3,000-\$5,000. Motion was made by Gammon, seconded by Ault to schedule W.I.U. representatives to present information to the Board. Vote: Wallace, yes; Gammon, yes; Ault, yes; Ward, yes; Mikel, yes.

Dick Queen asked if a retirement party will be scheduled for Randy. Mayor Black said a party will be scheduled.

Motion was made by Mikel, seconded by Ward to adjourn the meeting. Vote: Ault, yes; Wallace, yes; Ward, yes; Mikel, yes; Gammon, yes. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Chris White  
Village Clerk  
Board approved 1-19-26