

**Village of Rossville
Regular Board Meeting
June 21, 2021**

Mayor Queen called the meeting to order at 7:00 p.m. The meeting was held at the Rossville Municipal Building located at 120 East Attica Street in Rossville, Illinois.

Roll call was taken. A quorum was established with Mayor Queen and Trustees Black, Daniel, Cornell, Hackett and Sturm physically present.

Guests present were Clerk White, Jackie Maden, Bobbette Gammon and Kenneth Gammon.

Mayor Queen nominated Bobbette Gammon to be appointed as Village Trustee to fill the vacant position. Motion was made by Hackett, seconded by Daniel to concur with Mayor Queen's appointment of Bobbette Gammon as Village Trustee. Vote: Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Black, yes. Clerk White swore in Trustee Gammon into office.

Minutes of the regular board meeting held May 17, 2021 were presented. Motion was made by Hackett, seconded by Black to dispense with the reading of the minutes and approve them as presented. Vote: Cornell, yes; Sturm, yes; Daniel, yes; Gammon, yes; Black, yes; Hackett, yes.

Treasurer Ault's written report for May 2021 was presented. Motion was made by Black, seconded by Sturm to accept the May 2021 report as presented. Vote: Sturm, yes; Daniel, yes; Gammon, yes; Black, yes; Hackett, yes; Cornell, yes.

Current bills – Current bills were reviewed earlier in the Finance & Purchasing Committee meeting. Motion was made by Hackett, seconded by Black to approve the bills, including the invoice from M&T Disposal for \$7,460, and pay as presented. Vote: Daniel, yes; Gammon, yes; Black, yes; Hackett, yes; Cornell, yes; Sturm, yes.

Trustee Black noticed the streetlight in front of the old doctor's office, 112 S. Chicago, blinks. Superintendent Lusk will be informed.

Superintendent Lusk's report – There were no comments on Superintendent Lusk's report

Sewer Operator Price's report – Trustee Hackett asked the cost of the exhaust fans that were ordered for the sewer plant. Mayor Queen will ask Matt Price, sewer plant operator. There were no further comments on the report.

Police Chief Kelnhofner's report – Trustee Black summarized Chief Kelnhofner's written report. Chief Kelnhofner is attending class today and tomorrow. Chief Kelnhofner included a list of classes with the names of the officers who will be attending the classes in his report. Firearms training is July 8th. Action was requested for the property at 214 E. Attica. The matter was tabled until Trustee Black, Chairman of the Police Committee, can speak with Chief Kelnhofner. The new squad has been ordered but Chief Kelnhofner requested the Board to decide if they want the car marked or not. Board members requested the vehicle to be marked. There were 2 PNT's this month. Jackie Maden asked how many officers will patrol the Street Dance this year. Last year, 2 officers patrolled the Street Dance and an officer patrolled the Village and answered calls. Trustee Black will discuss the matter with Chief Kelnhofner. Trustee Black stated Chief Kelnhofner is scheduled for National Guard July 16-20 and August 7-18.

Accounts Receivable -Collector White reported the utility accounts receivable total as \$17,595.61. There were 3 mowing invoices totaling \$773.69 to make the total accounts receivable \$18,369.30. There was 1 utility disconnect last month.

Jackie Maden, Street Dance Committee Member, submitted a donation request of \$500 for the annual Street Dance to be held August 7th this year. Motion was made by Sturm, seconded by Black to authorize a donation of \$500 to the Street Dance Committee. Vote Gammon, yes; Black, yes; Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes.

Ordinance Authorizing the Sale or Disposal of Surplus Personal Property Owned by the Village of Rossville- An ordinance was presented authorizing the sale or disposal of the 2008 Dodge Durango. Motion was made by Black, seconded by Daniel to adopt the ordinance authorizing the sale or disposal of the 2008 Dodge Durango. Vote: Black, yes; Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Gammon, yes. Ordinance 2008-05 passed.

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Ordinance Authorizing the Sale of Municipally Owned Personal Property-2008 Dodge Durango-An ad was placed in the News-Gazette on May 7, 2021, with bids to be received in the village office by 5 p.m. on Monday, May 17, 2021. The bid acceptance was not placed on the agenda for the May 17, 2021, therefore bids were opened at this evening's meeting. One bid was received from Nik Lyons for \$2,757.00 by the due date. Motion was made by Black, seconded by Sturm to accept the bid from Nik Lyons for \$2,757 for the 2008 Dodge Durango. Vote: Hackett, yes; Cornell, yes; Sturm, yes; Daniel, yes; Gammon, yes; Black, yes. Ordinance 2021-06 passed.

Shari Lannon, representative of USDA Rural Development, stated the Village of Rossville must select a Bond Counsel to assist the Village with the bonding issues for the funding of the lift station project. A list of prospective bond counsel was given to board members. Mayor Queen reported the Village can use TIF funds for the lift station project. Evans, Froehlich, Beth and Chamley, from Champaign, Illinois, was suggested. Motion was made by Sturm, seconded by Daniel to concur with the selection of Evans, Froehlich, Beth and Chamley as bond counsel. Vote: Cornell, yes; Sturm, yes; Daniel, yes; Gammon, yes; Black, no; Hackett, yes.

Proposals for 315 Benton Sale- Mayor Queen stated the Village has received some proposals for the purchase of 315 Benton. In order to sell the surplus real estate, an ad for sale is required to be run in a newspaper 1 time per week for 3 consecutive weeks then bids are to be opened at a regular board meeting. The ad was run in the News-Gazette but only one time. Therefore, an ad will be run in the News-Gazette for 3 consecutive weeks and bids will be opened at the regular board meeting to be held July 19, 2021. The ad will state a redevelopment agreement is required to be signed for the purchase. Board members asked if the property will remain on the Village insurance or how the procedures work if the deed is not given until the property passes inspection. More details will be investigated.

214 E. Attica- Mayor Queen stated Chief Kelnhofer suggested replacing the roof and garage doors at 214 E. Attica since the building is in poor condition. Mayor Queen is opposed to replacing the roof and garage doors. Chief Kelnhofer requested bids for the project. The Village received 2 proposals-one for approximately \$24,000 and the other for \$20,000. The people living on the property are being fined \$100 per day until repairs are made. Chief Kelnhofer has issued a 5-day notice for the residents to remove the abandoned vehicles from the property or the Village will tow them.

106 E. Attica-Superintendent Lusk has not heard from the structural engineer but hopefully they will be here sometime next week. An estimate of \$1200 was given for the engineer to come out to inspect the property. Trustee Sturm asked if someone is going to fix the water damage inside his building at 104 E. Attica since his building was not leaking water before the building was demolished. Clerk White suggested Mayor Queen seek counsel with the attorney and/or insurance company.

Trustee Black requested discussing 214 E. Attica again. On the court proceedings, Number 7 states that Chief Kelnhofer required, in lieu of per day fines, that the Village be granted authority to abate the violation and charge the costs to the defendant. Also, number 8 states that if a person fails or refuses to remedy a nuisance, the Village may cause the condition to be remedied. Trustee Black requested the matter be tabled until he can discuss this with Chief Kelnhofer.

Ordinances to Establish Sinking Funds in the General, Storm Sewer, Gas, Water and Sewer Funds for the Purpose of Purchasing/Repairs of Maintenance Equipment- Individual ordinances were presented to establish sinking funds for the purpose of repairs and purchasing maintenance equipment in the General, Storm Sewer, Gas, Water and Sewer Funds. Village Attorney Andrew Mudd suggested individual ordinances for each fund should be prepared. The ordinance states after the annual fiscal year audit, the balance of the prior fiscal year New Equipment Line Item in the individual funds shall be transferred to the Maintenance Equipment Sinking Fund. The Board shall have the authority to transfer any portion of the Maintenance Equipment Sinking Fund to the appropriate Fund to cover costs of purchases any time prior to the end of the fiscal year. Any transfer/purchase/expenditure of funds will be presented and voted on at a regular board meeting prior to any action being taken.

Motion was made by Hackett, seconded by Cornell to adopt the ordinance establishing sinking funds in the General Fund for the purpose of repair and purchasing maintenance equipment. Vote: Cornell, yes; Hackett, yes; Black, yes; Gammon, yes; Daniel, yes; Sturm, yes. Ordinance 2021-07 passed.

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Motion was made by Black, yes; Hackett to adopt the ordinance establishing sinking funds in the Storm Water Fund for the purpose of repair and purchasing maintenance equipment. Vote: Hackett, yes; Black, yes; Gammon, yes; Daniel, yes; Sturm, yes; Cornell, yes. Ordinance 2021-08 passed.

Motion was made by Sturm, seconded by Black to adopt the ordinance establishing sinking funds in the Gas Fund for the purpose of repair and purchasing maintenance equipment. Vote: Black, yes; Gammon, yes; Daniel, yes; Sturm, yes; Cornell, yes; Hackett, yes. Ordinance 2021-09 passed.

Motion was made by Gammon, yes; Daniel to adopt the ordinance establishing sinking funds in the Water Fund for the purpose of repair and purchasing maintenance equipment. Vote: Gammon, yes; Daniel, yes; Sturm, yes; Cornell, yes; Hackett, yes; Black, yes. Ordinance 2021-10 passed.

Motion was made by Daniel, yes; Gammon to adopt the ordinance establishing sinking funds in the Sewer Fund for the purpose of repair and purchasing maintenance equipment. Vote: Daniel, yes; Sturm, yes; Cornell, yes; Hackett, yes; Black, yes; Gammon, yes. Ordinance 2021-11 passed.

Ordinance to Sell Surplus Real Estate- An ordinance to sell Village-owned surplus real estate (315 Benton) was presented. The Board wishes to sell real estate that has been determined to be SURPLUS for a minimum bid of \$1,000 plus a redevelopment agreement will be required to be signed by the new owner to repair the property within 1 year or the property reverts back to the Village of Rossville. Sealed bids will be accepted until 5 p.m. on Monday, July 19, 2021 at the Rossville Municipal Building located at 120 E. Attica Street in Rossville, IL 60963. Motion was made by Black, seconded by Sturm to adopt the ordinance to sell the Village-owned surplus real estate located at 315 Benton Street for a minimum bid of \$1,000 plus the new owner will be required to sign a redevelopment agreement for a 1-year period. Vote: Cornell, yes; Sturm, yes; Daniel, yes; Gammon, yes; Black, yes; Hackett, yes. Ordinance 2021-12 passed.

Finance & Purchasing Committee- Trustee Hackett had nothing further to report.

Streets & Alleys Committee- Trustee Cornell reported the pond was treated on June 1st and looks good and people are catching lots of fish. Trustee Cornell gave board members a list of rules for the maintenance lot to be reviewed at the next board meeting. Also, the sign is down that tells what is to be done at the maintenance lot and needs re-installed.

Police, Health & Safety Committee- Trustee Black had nothing to report at this time.

Water & Sewer Committee – Trustee Daniel had nothing to report at this time.

Gas Committee- Trustee Sturm had nothing to report at this time.

Public Improvements Committee – Trustee Gammon had nothing to report at this time.

Trustee Sturm asked if Mayor Queen had followed up on the engineer's report for the "Hoarders" building on South Chicago. Mayor Queen had not.

Motion was made by Hackett, seconded by Sturm to adjourn the meeting. Vote: Sturm, yes; Daniel, yes; Cornell, yes; Black, yes; Gammon, yes; Hackett, yes. The meeting adjourned at approximately 8:18 p.m.

Respectfully submitted,

Chris White
Village Clerk

Board approved 7/19/2021