

Village of Rossville  
Police, Health & Safety Committee Meeting  
August 14, 2024  
5:00 p.m.

A quorum was established as Chairman Black and Trustees Gammon, Richison and Cornell were physically present at the committee meeting held at the Rossville Municipal Building, located at 120 East Attica Street in Rossville, Illinois. The guests present were Mayor Queen, Clerk White, Chief Greene and Officer McMilleon.

Chairman Black called the meeting to order at 5:00 p.m. The purpose of the meeting was to review/approve past minutes, review outstanding ordinance violations, prior month police actions, Police car striping status, monthly ordinance spreadsheet, review maintenance log sheets on police vehicles, review F150 items to be repaired, Durango Repairs, Attica/Chicago St. Crosswalk & Street Arrows, Walk Sign positions, green light delay and lengthen the duration of the walk signs, Police schedule-Adherence to Chief Weekends, Police schedule sent to Mayor and Chairperson for approval prior to posting to Police Committee, SRO August Schedule, Notification process when officer(s) are going to be off, Officer Patrol routine, Nuss Property vagrant and Open Topics.

Minutes of the July 10, 2024 committee meeting – Minutes of the meeting held on July 10, 2024 were presented. Motion was made by Gammon, seconded by Richison to dispense with the reading of the minutes and approve the minutes of the July 10, 2024 meeting as presented. Vote: Cornell, yes; Black, yes; Gammon, yes; Richison, yes.

Ordinance violations and prior month police actions were reviewed. Trustee Black read Chief Greene's prepared report. Chief Greene stated the Durango was taken to Watseka Dodge to repair some warranty work, but the Durango was returned with the same problem that was to be repaired. Chief Greene took the Durango to Danville to have the warranty work completed. Chief Greene stated in her report that the Explorer striping is scheduled for August 16<sup>th</sup>.

The monthly Ordinance Log was reviewed along with a list of open cases from the Village of Tilton.

Chief Greene has received complaints regarding Jake Brakes being used within the Village. Chief Greene requested 4 signs be ordered for the 4 main streets in the Village stating "No Jake Brakes Allowed". The police department cannot enforce the ordinance if there are no signs stating the ordinance. The committee suggested instructing Superintendent Lusk to order the signs.

Maintenance Logs were reviewed.

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Attica/Chicago Street Crosswalk – Trustee Richison was confused as to why the State restriped the parking spaces on Route 1 but did not do the crosswalk. Trustee Richison will reach out to the State regarding the crosswalk on Route 1. Trustee Richison met with a State representative and the Village of Rantoul regarding the directional arrows at the stoplight. Trustee Richison reported the arrows can be placed on the street however the Village wants them done. A pattern can be prepared and the maintenance staff can paint the arrow designs on the street. Trustee Richison stated the Village can paint the crosswalks on Route 1 then submit to the State for reimbursement just like all other intersection expenses regarding the traffic light.

Walk Signs at the traffic light – Trustee Black reported that Superintendent Lusk took care of the walk signs and lengthened the duration of the walk signs.

New Business:

Police Schedule (Adherence to Chief Weekends) – Trustee Black asked Chief Greene why she had not scheduled any weekends this month. Chief Greene stated she worked several of the weekends the prior month when an officer was off work so she compensated for those extra weekends. Trustee Black stated Chief Greene is required to work at least 1 weekend per month as stated in the Police Policies and Procedures Manual.

Police schedule sent to Mayor and Chairperson for approval prior to posting to Police Committee – Trustee Black directed Chief Greene to make sure to give the Mayor and Chairperson of the Police, Health and Safety Committee a copy of the monthly schedule prior to publishing to the committee.

SRO August schedule – Trustee Black reminded Chief Greene to put the Rossville and Bismarck SRO schedule on the monthly schedule.

Mayor Queen asked if anyone let the Rossville-Alvin Grade School officials know that the police officers receive a pay raise. Chief Greene answered yes.

Clerk White asked if anyone was notified if Bismarck has approved a pay increase for the Bismarck SRO. Mayor Queen stated he spoke with Mr. Rademacher who stated the SRO received a \$2 per hour pay increase. Clerk White has not received anything in writing documenting the pay increase from Bismarck.

Notification process when officer(s) are going to be off – Trustee Black asked what the procedure is for when officers call off for the day. Chief Greene stated the officers contact her and she reports to the Mayor when an officer is off.

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Officer Patrol Routine – Officer McMilleon was asked how he patrols and does he patrol every street. Officer McMilleon explained how he patrols the Village.

Nuss property vagrant – On the property located at 306 Maple, it has been reported that a vagrant is living in the garage and entering through the window because the door has been boarded up. Officer McMilleon will patrol by this evening to investigate the matter.

Open Topics – Mayor Queen is not in favor of housing the F150 in the Rossville police garage when it is stored safely in a Bismarck bus garage by itself. The vehicle is locked and the SRO takes the computer into the building with her and locks it in a drawer, which does not violate LEADS procedures. Mayor Queen met with Principal Rademacher to discuss the SRO vehicle storage and viewed the site where the squad is stored. Mr. Rademacher is not in favor of the SRO having to drive to Rossville, pick up the squad then drive to Bismarck twice a day. Bismarck would lose an hour per day because the SRO would be driving the squad back and forth between Rossville and Bismarck. Committee members were not aware of the storage situation but agreed the squad could continue to be stored in Bismarck as it has been stored before.

Chief Greene stated kids play at the bottom of the park in the river. Chief Greene asked if someone could mow the bottom of the park close to the bank of the river so she can view the area for the safety of the kids. It will be determined who is responsible for maintaining that area.

Motion was made by Gammon, seconded by Richison to adjourn the meeting. Vote: Richison, yes; Cornell, yes; Black, yes; Gammon, yes. The meeting was adjourned at 5:41 p.m.

Respectfully submitted,

Chris White, Village Clerk

Committee approved 9-11-24