

Village of Rossville  
Police, Health & Safety Committee Meeting  
October 12, 2022  
6:00 p.m.

A quorum was established as Chairman Black and Trustees Gammon and Hackett were physically present at the committee meeting held at the Rossville Municipal Building, located at 120 East Attica Street in Rossville, Illinois. Guests present were Mayor Queen, Clerk White, Trustee Cornell and Kenneth Gammon.

Chairman Black called the meeting to order at 6:01 p.m. The purpose of the meeting was to review/approve past meeting minutes, recommended police and procedure updates, update on Hoarder Building, court case review status, seat replacement/repair on Ford Explorer needed, review applications/discuss recommendations for SRO, Chief of Police and full-time police officer positions, discuss O/T for current officers, discuss need for Chief vs either a captain or lieutenant position and policies to consider.

Minutes of the August 10, 2022 committee meeting were presented. Motion was made by Hackett, seconded by Gammon to dispense with the reading of the minutes and approve them as presented. Vote: Hackett, yes; Black, yes; Gammon, yes.

Policy and Procedures Update – The police policies and procedures manual was reviewed. Officer Greene suggested some updates which will be reviewed at the next committee meeting.

Hoarder building update – Mayor Queen announced Colleen Caldwell now owns 103 S. Chicago. The Village cannot remove the condemned property sign. A redevelopment agreement will be prepared after meeting with Ms. Caldwell.

Court Case Reviews – Trustee Black will schedule a time where Mayor Queen and Officer Greene and meet with him to review the remaining court cases left from the City of Danville. Mayor Queen asked if the boxes at the police garage could be brought by maintenance staff to the police department office so Officer Greene could review the files to see what can be destroyed or what needs to be retained. Trustee Gammon stated there were several boxes without lids so we need to see what can or needs to be done with the records. Mayor Queen and Trustee Gammon spoke to Village attorney Andy Mudd who suggested locking the records in the little room that is inside the police garage. Clerk White stated an application will need to be filed with the State to see what needs to be retained or what can be destroyed.

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Trustee Gammon stated there are several bicycles in the police garage. Clerk White said when someone brought a found bicycle to the village office, Chief Kelnhofer took them to the police garage. Trustee Gammon wondered if the bicycles could be fixed and take them to Sherry Decker's shop to give to kids.

Seat replacement/repair on Ford Explorer needed – Trustee Black stated Officer Greene said the driver's seat on the Ford Explorer needs either replaced or repaired due to being worn by officers getting in and out of the vehicle. Mayor Queen suggested ordering a seat cover for the seat. Trustee Black suggested ordering a seat cover online but run the price by Mayor Queen prior to ordering. Mayor Queen reported Officer Greene stated all of the computers in all of the vehicles will be operational next week.

Applications will be reviewed at a Police, Health & Safety Committee meeting to be held Wednesday, October 19, 2022 at 5 p.m. since the deadline to submit applications is Monday, October 17, 2022. Trustee Black asked which positions are being considered. Mayor Queen stated only SRO and Chief of Police (if a Chief of Police is deemed necessary by the Board) positions are being reviewed.

Overtime for officers – Mayor Queen instructed Officer Greene to relay to Officer Wimmer that there will be no more than 40 hours overtime in a work week.

Discuss the need for a Chief of Police versus a Captain or Lieutenant position – Board members discussed what they expect for a Chief of Police, compared compensation of other local Chiefs of Police and the need for someone in charge that knows the laws and procedures. Trustee Black will prepare information to be presented for the Board to review at Wednesday's committee meeting that compares for a "Working Chief" and lists a wish list for a Commanding officer.

A link was provided for recommended policies for the Board to review.

Motion was made by Hackett, seconded by Gammon to adjourn the meeting. Vote: Hackett, yes; Black, yes; Gammon, yes. The meeting adjourned at 7:07 p.m.

Respectfully submitted,

Chris White

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Village Clerk

Committee approved 12-14-22